

November 19, 2015

MEMORANDUM

TO: ABC's Valued Customers

FROM: James Eubanks, Director

SUBJECT: Price Book Number 54, Supplement 2

This price book, which includes 142 new items and 53 Holiday items, is effective for all orders received by ABC beginning November 01, 2015.

ABC will close in observance of the following holidays:

Wednesday	November 11, 2015	Veteran's Day
Thursday	November 26, 2015	Thanksgiving
Friday	November 27, 2015	Thanksgiving
Thursday	December 24, 2015	Christmas Eve
Friday	December 25, 2015	Christmas
Thursday	December 31, 2015	New Year's Eve
Friday	January 1, 2016	New Year's Day
Monday	January 18, 2016	Martin Luther King, Jr and Robert E. Lee Day

Product ordered on Wednesday, November 26, 2015, until we cut, will be delivered on Friday, November 27, 2015, the day after Thanksgiving.

The warehouse will work on two (2) Friday's during the Holiday Season - the Friday before Thanksgiving – November 20, 2015 and the Friday before Christmas – December 18, 2015.

DELIVERY SCHEDULE METRO AREA:

VERY IMPORTANT!!!

IF YOU PLACE AN ORDER ON FRIDAY, NOVEMBER 20, 2015 OR FRIDAY, DECEMBER 18, 2015 PRIOR TO 11:00 AM, OR PRIOR TO THE CUT, YOU WILL RECEIVE A SHIPMENT ON MONDAY, NOVEMBER 23, 2015 AND MONDAY, DECEMBER 21, 2015. ANY ORDERS PLACED AFTER CUT-OFF ON FRIDAY, NOVEMBER 20, 2015 AND FRIDAY, DECEMBER 18, 2015 ALONG WITH ANY OTHER ORDERS PLACED UP TO CUT-OFF ON MONDAY, NOVEMBER 23, 2015 AND MONDAY, DECEMBER 21, 2015, WILL BE DELIVERED ON TUESDAY, NOVEMBER 24, 2015 AND TUESDAY, DECEMBER 22, 2015.

DELIVERY SCHEDULE STATEWIDE AREA:

VERY IMPORTANT!!!

IF YOU PLACE AN ORDER ON FRIDAY, NOVEMBER 20, 2015 OR FRIDAY, DECEMBER 18, 2015 PRIOR TO 11:00 AM, OR PRIOR TO THE CUT, YOU WILL RECEIVE A SHIPMENT ON MONDAY, NOVEMBER 23, 2015 AND MONDAY, DECEMBER 21, 2015. ANY ORDERS PLACED AFTER CUT-OFF ON FRIDAY, NOVEMBER 20, 2015 AND FRIDAY, DECEMBER 18, 2015 ALONG WITH ANY OTHER ORDERS PLACED UP TO CUT-OFF ON MONDAY, NOVEMBER 23, 2015 AND MONDAY, DECEMBER 21, 2015, WILL BE DELIVERED ON TUESDAY, NOVEMBER 24, 2015 AND TUESDAY, DECEMBER 22, 2015.

PLEASE REMEMBER THAT ON ANY GIVEN DAY WE WILL CUT THE ORDERS PRIOR TO 11:00 AM WHEN WE REACH OUR CAPACITY FOR THAT NIGHT'S SHIPMENTS. WE HAVE HIRED TEMPORARY STAFF AND RENTED ADDITIONAL EQUIPMENT, BUT WE STILL HAVE SHIPPING LIMITS.

TO GUARANTEE YOUR ORDERS MAKE THE CUT THE INTERNET ORDER SHOULD BE IN BEFORE OUR ARRIVAL AT THE OFFICE AT 7:30 AM. MAIL IN ORDERS MUST ARRIVE THE DAY BEFORE.

Please plan your orders with these dates in mind and order early to ensure that you have an adequate supply of product on hand to meet your customers' needs.

This is the best information I have at this time. If anything changes, I will let you know. Please call me if you have questions on any of this information. Our job is to serve you and help you have a successful Holiday Season. We appreciate the opportunity of working with you.

Thank you.

Jamie
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